



PACE مدرسة بيس البريطانية ذ.م.م
BRITISH SCHOOL L.L.C.
== SHARJAH ==

CODE OF CONDUCT POLICY

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Introduction

At PBS we believe that educating children is a process that involves partnership between; students, parents/carers, class teachers, and support all PBS stakeholders, as a school community. We have always worked very hard to establish good communication and believe that our success is due in no small part to the strong relationships we have built as a school community. This partnership however, must be based on mutual respect. In a very small minority of cases, however, we can experience incidences of poor behaviour. The aim of this policy is therefore to clarify what we expect of everyone involved in our school, in terms of their relationship with us and what you can expect in terms of relationships with school. It also outlines what actions we may take when we encounter unacceptable behaviours.

1. Aims of this policy

- a) To support the vision, mission and values of PBS;
- b) To outline PBS expectations of all stakeholders so together we can bring out the best in all students;
- c) To outline the action that PBS will take if the conduct of stakeholder groups does not meet the school's expectations.

2. Expectations of PBS Staff

- a) Always respect the ethos and values of PBS;
- b) Understand that both teachers and parents/carers need to work positively together for the benefit of the children;
- c) Understand that all members of the PBS community, including students, parents and carers, should be treated with respect and therefore set a good example in their own speech and behaviour;
- d) Be open and professional in your response to feedback from colleagues, administrators and other stakeholders;
- e) Promote a positive image of our school to the community;
- f) Be honest and encouraging in all communication with stakeholders;
- g) Be professional, fair and consistent with students;

- h) Respond to any emails or messages left by parents/carers within 24 hours

3. Expectations of parents/carers/visitors

In addition to following the guidance set out in our Home-School Agreement we encourage parents/carers to:

- a) Always respect the ethos and values of PBS;
- b) Always let PBS know if there are any concerns or issues that may be affecting a pupil's learning, behaviour or ability to do their homework, so that any issues can be resolved quickly. Contact should first be made via email to the child's teacher or headofpastoralcare@pacebritish.com
- c) Understand that both teachers and parents/carers need to work positively together for the benefit of their children; Children will know if the school and the parent are in disagreement.
- d) Understand that all members of the PBS community should be treated with respect and therefore set a good example in their own speech and behaviour;
- e) Correct their child's actions, especially where it could lead to conflict, aggressive or unsafe behaviour;
- f) Follow the process outlined in the PBS Complaints Policy if they are looking to make a complaint against the school.

4. Unacceptable Behaviours at PBS

In order to support a peaceful and safe environment within PBS, the following behaviours /actions will not be tolerated from any stakeholder of the school:

- a) Using offensive or profane language, swearing, cursing or displaying temper anywhere on PBS premises or during a phone call;
- b) Making disparaging, libellous or slanderous comments about a member of staff at a PBS (including on social media sites). Any concerns a parent/carer may have about PBS must be made through the appropriate channels.
- c) Sending abusive or threatening messages via email, text, voicemail etc.;
- d) Presenting disruptive behaviour which interferes, or threatens to interfere, with the operation of PBS;
- e) Threatening to inflict harm to a member of staff, visitor, fellow parent/carer, or pupil at PBS irrespective of whether or not the behaviour constitutes a criminal offence;

- f) Approaching someone else's child in order to chastise them because of the actions of that child towards the parent/carer's own child;
- g) Causing physical aggression towards another adult or child, including physical punishment against a parent/carer's own child on PBS property;
- h) Undertaking any forms of harassment against any member of the staff at PBS (this can be evidenced through repeated instances of any of the above);
- i) Damaging or destroying property belonging to PBS;
- j) Smoking, on PBS's premises or bringing dogs, on to school premises.

5. Consequences of not Following this Code of Conduct

- a) Anyone person found to be not adhering to the above code of conduct should be reported to the school.
- b) Any such person may be asked to leave the premises until an investigation is completed.
- c) If necessary, the person may be reported to the relevant authorities.

Date to be reviewed: Sep 2023